

PLANNING SHEET 6

ISSUES IN THE EVALUATION

Use this planning sheet to summarise meetings and discussions between the Evaluator and the project, including:

- > decisions made and the reasons for them
- > disputes or problems and how they were resolved
- > key findings presented by the Evaluator and consequences for the project.

attach more paper to this planning sheet if necessary

Date of meeting or discussion.

People involved.

Summary of issues and action to be taken.
